

PARENT RESPONSIBILITIES LAYO VIENNA TOUR

1. Complete, sign and promptly return to the chaperone all forms necessary for students attending the trip, which includes the following:
 - Student Information Form
 - Emergency Medical Form
 - Student Responsibilities Form
 - Parent Responsibilities Form
2. Make sure that the payment of \$4,925 has been paid to LAYO in the correct installments on the correct dates as listed in the FAQ.
3. Help prepare the students for the trip with items they may/may not bring and label all items with names. Please pack for wet weather with temperatures in the low to high 70's. A packing list will be sent to each family in May.
4. Set up behavioral expectations for the trip with your child.
5. It is the parent's responsibility to make direct contact with their assigned chaperone if their child must bring and take medication while on this trip, or has a medical condition of which the chaperone should be aware.
6. Have medication form properly filled and signed for prescription and nonprescription medications.
7. Limit phone contact with your child to assist in their acclimation to the group experience.
8. Contact your cellular provider to arrange for a temporary International plan if desired. Keep in mind the costs may be significant.
9. The parent is 100% responsible for all of their child's phone charges on the tour. It is the parent's responsibility to create boundaries for their child for phone usage prior to leaving on the tour. A chaperone will not be monitoring any cell phone usage on the tour other than asking the student to not use their phones during dinner, rehearsals, and other inappropriate times.
10. Provide your child with the phone number of their designated chaperone.
11. Understand that any severe discipline problem (use of drugs or alcohol, repeated disrespect or breaking of rules, etc.) will result in your child being sent home on the first available flight and you will be responsible for any cost that this incurs (airfare, taxi fare to airport, etc.)
12. Be on time delivering/retrieving your child at THE GATE at LAX for departure and pick up. The chaperone will contact you if there is a change in any flight times.
13. Encourage your child to contact the chaperone to handle anything that they may need while in Vienna and Prague.
14. Relax knowing that your child is being well taken care of and having an extraordinary experience!

Parent Signature _____ Date _____

Parent Name (Please Print) _____